

HIRE CHICAGO

Frequently Asked Questions for Job Seekers and Employers

Q: What is Hire Chicago?

A: Hire Chicago is a 5-week hybrid event, aimed at readying residents and employers for the post-pandemic, new economy presented by the City of Chicago, The Chicago Cook Workforce Partnership, and World Business Chicago.

The theme of the event is See Who You Can Be, reminding us that this post-pandemic time is an ideal time to consider your career. If you loved playing with Legos as a child, maybe you could be an engineer. If the kitchen is where you are most comfortable, perhaps a culinary career is for you. Chicago is home to strong industries in need of talent. Hire Chicago aspires to help connect or provide access to jobs today and careers in the future.

Q: When is Hire Chicago?

A: The five-week event runs from Monday- Thursday every week from August 2 to September 2, 2021, with each week focusing on a different industry sector.

Job Seekers will participate in virtual workshops and prescreening sessions on Mondays and Tuesdays from 9 am to 6 pm. Interviews are scheduled on Wednesdays and Thursdays from 9 am to 5 pm. The sectors of focus and schedule are below:

- o Week 1 – August 2: Manufacturing
- o Week 2 – August 9: Food Service/Hospitality and Tourism
- o Week 3 – August 16: Transportation, Distribution, and Logistics
- o Week 4 – August 23 Healthcare
- o Week 5 – August 30: Technology

JOB SEEKERS

Q: How do I sign up for an interview?

A: Job seekers can sign up for an interview with an employer on www.HireChicago2021.org. Sign up for interview times in advance of the hiring event. For each week of interviews, check the “Booths” section of the registration page to see details on each company’s interview times. Interviews will be scheduled on a first-come, first-served basis. You must create a profile and submit a resume online to fully participate.

Q: What happens after I register at HireChicago2021.org?

A: The “Job Seeker Sign Up” link takes you to the registration form. You will move through the registration process by creating a profile, uploading a resume and more. You can sign up to participate in as many workshops as you like. During registration, you will choose a morning or afternoon timeslot (or both) for workshops and interviews. As the event kick off date approaches, there will be more information available about specific workshops and employer “booths”. Please check the event site for updates and specific session times.

Q: What if I have to cancel an interview after I’ve scheduled it?

A: Please cancel registration for any sessions(s) you are no longer able to attend. Canceling your appointments in a timely manner shows respect for everyone’s time and opens the interview time slot(s) for another person to attend.

Q: Are any of the workshops or interviews in person?

A: No. The workshops, prescreening and interviews are virtual.

Q: What if I need help preparing for my interview or am not sure what career or industry I am interested in?

A: Hire Chicago’s workshops will help job seekers gain these skills. The workshops held the first part of each week will cover a variety of topics, including job and interview preparation skills as well as information on careers and industries.

Q: What if I do not have a computer at home, don't have internet access or my WiFi is unreliable?

A: After you register for the event you will receive a list of locations throughout the City where you can use computers, have reliable internet service and receive in-person technical assistance related to this event. Once that list is finalized it will be provided to all registrants.

Q: This is a multi-day event, do I need to attend more than one day?

A: Hire Chicago is a 5-week event, with each week focusing on a different sector. If you are interested in a career in Healthcare and Transportation, Distribution and Logistics (TDL), then yes, you would participate in more than one week. Further, if you wanted to participate in a workshop and also interview with an employer, then yes, you would participate more than one day during the week focused on the sector in which you want to work. That said, there is no requirement that you participate in multiple days of the event.

Q: Are there jobs in other industries or only these sectors?

A: Each week will focus on one of these five industries but there will be employers from other sectors involved in Hire Chicago too. That is the reason it is so important to answer the questions about your interests and qualifications during registration.

Q. Are job seekers guaranteed a job?

A: No. However, if you are not hired through Hire Chicago, a job seeker can visit The Partnership's website at www.chicookworks.org or call The Partnership's American Job Center (AJCs) network at 1-800-720-2515 to reach one of 10 AJCs in its network; five are located in Chicago and five are located in Suburban Cook County. The Partnership offers free employment services and can connect you to job training, career coaches, and other employment opportunities.

EMPLOYERS

Q: I am an employer seeking to hire talent, how do I get involved with Hire Chicago?

A: Visit www.HireChicago2021.org to register, click Employer and complete the registration form.

Q: What happens after my company registers for HireChicago2021.org?

A: Employers complete a basic registration form with details about open positions and job descriptions. The Hire Chicago team reviews the information about the jobs listed to ensure there are high quality job openings at the event and may follow up with you with questions. When selected, you will receive an email confirmation with the next steps for completing the virtual booth set up process.

Q: What happens each day of the week?

A: There will be virtual workshops held on Monday and Tuesday of each week and virtual interviews held on Wednesday and Thursday.

Q: Does the employer or job seeker have to be located in Chicago?

A: This event is focused on Chicago-based employers and job seekers but participation by job seekers and employers outside the City is welcome. In addition, a job seeker can visit The Partnership's website at www.chicookworks.org or call The Partnership's American Job Center (AJCs) network at 1-800-720-2515 to reach one of 10 AJCs in its network; five are located in Chicago and five are located in Suburban Cook County.

Q: Is there a cost to job seekers or employers to participate?

A: No, there is no cost to the job seeker or employer to participate in Hire Chicago. The event is presented free of charge by the City of Chicago, The Chicago Cook Workforce Partnership and World Business Chicago.

Q: Are job seekers guaranteed a job?

A: No. If you are not hired through Hire Chicago, we encourage you to visit Chicago Cook Workforce Partnership's website at www.chicookworks.org or call 1-800-720-2515 for additional employment services.

Q: What if I still have hiring needs after Hire Chicago?

A: We encourage you to connect with the Chicago Cook Workforce Partnership at <https://chicookworks.org/services/employers/> for additional services or referrals to one of the many workforce development organizations in Chicagoland to meet your training, or talent pipeline needs.